



TOWN OF DISCOVERY BAY  
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER  
AGENDA PACKET***

For the Meeting of Monday  
July 29, 2013

6:30 P.M. Meeting

District Office  
1800 Willow Lake Road



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

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**NOTICE OF THE MEETING  
OF THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY**  
Monday, July 29, 2013  
**COMMUNITY CENTER MEETING 6:30 P.M.**  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**Community Center Committee Members**  
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen

**COMMUNITY CENTER MEETING 6:30 P.M.**

**A. ROLL CALL**

1. Call business meeting to order 6:30 p.m.
2. Roll Call

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

**C. APPROVE MINUTES**

1. DRAFT Minutes of previous Community Center meeting dated June 26, 2013

**D. Tour of Community Center Building**

The Community Center Committee will take a five minute recess at this time and travel to the Community Center, 1601 Discovery Bay Boulevard for a tour of the existing facility. The Committee will re-adjourn at the Community Center once all Committee members are present and staff is prepared to continue the meeting. Once the committee has completed their tour, the Committee will then take a recess and re-adjourn to 1800 Willow Lake Road, Discovery Bay, CA.

**E. NEW BUSINESS AND ACTION ITEMS**

1. Community Center Operations Update
2. Presentation by Architect Mark Lee – Site and Facility Architectural Design Options
3. Schedule next Community Center Committee Meeting

**F. FUTURE AGENDA ITEMS**

**G. ADJOURNMENT**

1. Adjourn to the next Community Center Committee meeting on 1800 Willow Lake Road located behind the Delta Community Presbyterian Church

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE MEETING  
OF THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, June 26, 2013  
COMMUNITY CENTER MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**Community Center Committee Members**

Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen

**COMMUNITY CENTER MEETING 7:00 P.M.**

**A. ROLL CALL**

Call business meeting to order – 7:00 p.m. by Chair Graves  
Roll Call – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

There was one Public Comment Speaker

**C. APPROVE MINUTES**

1. **DRAFT Minutes of previous Community Center meeting dated May 29, 2013**

**Motion by:** Member Alexander to approve the minutes

**Second by:** Member Wiesen

**Vote:** Motion Carried – AYES: 5, NOES: 0

**D. PRESENTATIONS**

None

**E. NEW BUSINESS AND ACTION ITEMS**

1. **Community Center Operations Update**

**General Manager Howard** – Provided the details of item E-1. There was discussion between the General Manager and the Board.

2. **Community Center Design and Construction Options – Architect Mark Lee**

**General Manager Howard** – Provided the details of item E-2 and introduced Architect Mark Lee.

**Architect Mark Lee** – Provided additional details of item E-2. There was discussion between the General Manager, the Architect, and the Board. There were two Public Comment Speakers.

**Vice-Chair Steele** – recommended to direct Staff to obtain two or three conceptual design options with basic features, demolition costs and keep within the price range of the Budget

The discussion continued between the General Manager, the Architect, and the Board.

3. **Schedule next Community Center Committee Meeting**

**General Manager Howard** – Provided details of item E-3. There was discussion between the General Manager and the Board. The next Community Center Meeting is scheduled for Monday July 29, 2013 beginning at 7:00 p.m.

**F. FUTURE AGENDA ITEMS**

1. Present Architectural Design Options

**G. ADJOURNMENT**

The meeting adjourned at 8:04 p.m. to the next Community Center Committee meeting scheduled for Monday July 29, 2013 on 1800 Willow Lake Road.

//cmc – 07.01.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>



No Back Up  
Documentation For  
Agenda Item # D



No Back Up  
Documentation For  
Agenda Item # E-1



No Back Up  
Documentation For  
Agenda Item # E-2



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Documentation For  
Agenda Item # E-3



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